

# SEMESTA BILINGUAL BOARDING SCHOOL

## SMP-SMA SEMESTA

ADRESS: JI GUNUNG PATI KM 15  
SEMARANG  
TLP :024-76916066 024-76916060  
Fax:024-76916168

WEB SITE: [www.e-semesta.com](http://www.e-semesta.com)

## SD SEMESTA

ADRES:JALAN SETIABUDI NO. 116 SEMARANG.  
TEL : 024- 330 40 210  
SMS : 0815 75 000 210  
Contact person : Ibu Zubaidah

E-MAIL : [infosd@e-semesta.com](mailto:infosd@e-semesta.com)

### APPLICATION FOR JOB VACANCY

Date of Application \_\_\_\_\_ Position(s) Applying For: (Grade level, subject, other)

Name \_\_\_\_\_

When will you be available? \_\_\_\_\_

Permanent Address \_\_\_\_\_ Phone \_\_\_\_\_

Current Address \_\_\_\_\_ Phone \_\_\_\_\_

**EDUCATION BACKGROUND:** Transcripts must be provided.

Name of Institute	Degree Awarded (If any)	Attended Date
_____	_____	_____
_____	_____	_____
_____	_____	_____

**CERTIFICATION:** List certification(s) you hold and provide copies of certification.

Type	State	Date Issued
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

**EXPERIENCE:** A resume must be provided. In addition to educational background and work experience, including extra-curricular activities in which you have been involved. Please list below positions held, employer and dates of employment for the past ten years.

From (month/year)	To (month/year)	Position	Employer
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

**REFERENCES:** List three, two of whom are most recent supervisors, who can comment on your ability and whom we may contact.

Name	Position	Address	Telephone
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

_____	_____
Signature	Date

**Please return the completed form promptly to:** Semesta Bilingual Boarding School  
Jl Gunung Pati Km 15  
Semarang  
**OR**  
Jl Setiabudi no. 116  
Semarang